

**Cayuga County Community College
Auburn, New York**

Minutes of the regular meeting of the Board of Trustees held Thursday, June 20, 2019 from F201 on the Fulton Campus and the Business Industry Center on the Auburn Campus of Cayuga Community College.

Present:	Dr. Linda P. Van Buskirk, Chair Ms. Marian Brown Mr. John Klink Mr. John Camardo Ms. Angela Daddabbo Mr. Tony Franceschelli Hon. Pat Mahunik (via Zoom) Mr. Dan Charles	Excused:	Ms. Melina Carnicelli Ms. Stephanie Hutchinson
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Present in Auburn:

Dr. Brian M. Durant, President
Dr. Anne Herron, Vice President of Academic Affairs and Provost
Tom Corcoran, Director of Human Resources
Marie Nellenback, Comptroller
Steve Keeler, Faculty Assoc. Rep.
JoAnn Harris, Co-President ESP
Theresa Rogalski, Co-President ESP
Andrew Poole, Media and Public Relations Associate
Bruce Walter, Manager of IT User Services
Guy Cosentino, CCCC Foundation, Executive Director
Pam Heleen, Exec. Asst. to the President, Sec'y to the Board

Present from Fulton:

Dr. Cathy Dotterer, Dean of Students
Rebecca Devendorf, Assistant Registrar, APG Rep

Also Present: Hon. Joe Bennett, Cayuga County Legislator
Hon. Charlie Ripley, Cayuga County Legislator
Kelly Rocheleau, Auburn Citizen

Dr. Van Buskirk called the meeting to order at 8:02 a.m.

1.0 COMMENTS FROM THE PUBLIC

None

2.0 CONSENT AGENDA

Dr. Van Buskirk presented the Consent Agenda as a motion to approve which consisted of the May 16, 2019 Regular Board Meeting minutes, the May 2019 Monthly Bills totaling \$942,161.72, and Stipend Lists #18, #19, and #20 totaling \$16,919.78

Ms. Brown seconded the motion to accept the Consent Agenda. The motion carried following a unanimous voice vote.

3.0 COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

3.1 Finance & Audit Committee

Mr. Klink reported that meeting notes were in the Board packet and presented the following resolution as a motion to approve:

3.1.1 CIVIL SERVICE TITLE CHANGE:

RESOLVED, that Cayuga Community College request the Cayuga County Civil Service Commission to abolish 12 Custodian Substitute positions and create 12 variable hours (as needed) Part-time Custodian positions. This is in response to a NYS Civil Service Technical Assistance Review (TAR).

Ms. Daddabbo seconded the motion that carried following a unanimous voice vote.

3.2 Governance & Planning Committee

There was no Governance & Planning Committee meeting this month. Dr. Van Buskirk and Mr. Camardo asked that an enrollment update, retreat planning, and policies and procedures be added to the July meeting agenda.

4.0 REPORTS

4.1 President's Report

4.1.1 President: Dr. Durant provided the following highlights:

- Thank you to all the Trustees for attending this year's Commencement; it was a wonderful celebration of our students.
- Capital Projects Update
 - Childcare - we have an anticipated opening in late August. Enrollment is at capacity and there is a wait list. We will schedule a presentation from the FSA for July's Committee meeting outlining the impact of this expansion.
 - Falcon Park - thank you for attending the employee event on May 24. The facility was host to more than 50 contests through the wettest month of May.
- We will have a clearer picture of 2018 - 2019 year-end in July. Next month, we will be presenting next year's budget to the County, along with the formal acquisition of the Cornell Cooperative Building.
- Enrollment - It is too early to clearly see the impact that athletic fields will have on enrollment. The new fall sports and spring lacrosse are still recruiting. Updates to follow. Name recognition of our coaching staff is a strong recruitment tool for the College.

4.1.2 Provost and Vice-President for Academic Affairs: Dr. Herron's end-of-the-year report was included in the packet.

- Travel Study Programs to Ecuador and London will run if we have the enrollment.

4.1.3 Administration and Finance Questions: Dr. Durant provided the following responses:

- Mr. Camardo asked if there was anything being done at SUNY to try to contain health care costs. Further research will be done; in addition, Eric Zizza will be invited to provide an update from the Health Care Consortium.
- The new one-stop model for students (Financial Services Center) will be an excited improvement for the fall.

- 4.1.4 **Vice-President for Student Affairs:** Mr. Rosenthal's report was included in the packet. He was excused.
- 4.1.5 **Student Trustee:** As we are on summer recess, Mr. Charles had no report.
- 4.1.6 **CCC Foundation:** Mr. Cosentino reported the following:
- Two Faculty Fellowships have been awarded.
 - 2019 Craft Fair has been confirmed for the first weekend in December.
 - Invitations will be going out for the President's Circle Dinner.
 - A presentation of the Fox Scholarship was made June 19.

5.0 **OLD BUSINESS**

5.1 **Nominating Committee Report**

Mr. Klink reported that the following slate of candidates have been put forward and will be voted on at the Board's annual meeting which occurs at the beginning of the July Board meeting:

Marian Brown	Chair
Linda Van Buskirk	Vice Chair
John Klink	Secretary

6.0 **NEW BUSINESS**

- 6.1 Dr. Van Buskirk presented the following resolution:

RECOGNITION THE SERVICE OF DR. ANNE HERRON TO CAYUGA COMMUNITY COLLEGE AS PROVOST AND VICE PRESIDENT OF ACADEMIC AFFAIRS

WHEREAS, Dr. Anne Herron has given eight years of unwavering service to Cayuga Community College, and

WHEREAS, Dr. Herron has built relationships of trust with faculty and staff, enabling the transformation and creation of academic programs that position students for success, and

WHEREAS, as a senior member of Cayuga Community College's leadership team, Dr. Herron has been a vital force in Cayuga's growth and progress, and an essential asset to President Dr. Brian Durant, and

WHEREAS, under the leadership of Dr. Herron, Cayuga has achieved significant milestones in academic program development and community involvement, and

WHEREAS, Dr. Herron is one of this region's leading champions of higher education, whose advocacy for lifelong learning has had a substantial and transformational impact on the quality of life of Cayuga's students, faculty, and staff, and

WHEREAS, Dr. Anne Herron has announced her retirement effective July 30, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Cayuga Community College Board of Trustees extends its utmost appreciation to Dr. Anne Herron for her leadership and outstanding service to Cayuga Community College, and extends its sincere and heartfelt best wishes to her in her retirement.

The Board congratulated Dr. Herron on her retirement and presented her with a framed copy of this resolution.

7.0 **COMMUNICATIONS**

None

8.0 **INFORMATION**

In the Board Packet

9.0 EXECUTIVE SESSION

At 8:28 a.m., Dr. Van Buskirk announced that the Board needed to adjourn into Executive Session to discuss real estate and personnel issues. The Board will take action after Executive Session. The motion to adjourn into Executive Session was made by Ms. Brown, seconded by Mr. Klink, and carried following a unanimous voice vote. The Board returned from Executive Session at 9:31 a.m. following a motion by Mr. Klink, seconded by Ms. Brown and carried following a unanimous voice vote.

6.0 NEW BUSINESS - Dr. Van Buskirk made a motion to add the following resolution to the agenda. Mr. Camardo seconded the motion that carried following a unanimous voice vote.

6.2 PRESIDENTIAL AUTHORITY TO NEGOTIATE AND EXECUTE A SETTLEMENT AND SUBSEQUENT LEASE FOR THE RIVER GLEN PROPERTY IN FULTON, NEW YORK

RESOLVED that the Board of Trustees explicitly grants the President of the College express authority (i) to negotiate and execute a settlement agreement in the litigation known as U.S. Bank National Association, as Trustee v. CCCF River Glen Holdings, Inc., Cayuga County College, et al in New York Supreme Court, Oswego County (Index No. 2016-0521) pursuant to the Memorandum of Understanding which was discussed in detail and (ii) to negotiate a new lease for the entire River Glen property in Fulton, New York.

Dr. Van Buskirk put forth the resolution as a motion to approve. Ms. Brown seconded the motion that carried following a unanimous roll call vote.

9.0 EXECUTIVE SESSION

At 9:36 a.m., Dr. Van Buskirk announced that the Board needed to adjourn into Executive Session to discuss real estate and personnel issues. The Board will take no action after Executive Session. The motion to adjourn into Executive Session was made by Mr. Klink, seconded by Ms. Daddabbo, and carried following a unanimous voice vote. The Board returned from Executive Session at 9:51 a.m. following a motion by Ms. Brown, seconded by Mr. Camardo and carried following a unanimous voice vote.

10.0 ADJOURNMENT

Dr. Van Buskirk moved to adjourn the meeting, seconded by Ms. Brown and carried by unanimous voice vote. The meeting adjourned at 9:51 a.m.

Recorded & transcribed by:

Respectfully submitted:

Pamela Heleen
Secretary to the Board

John Klink
Secretary, Board of Trustees