

**Cayuga County Community College
Auburn, New York**

Minutes of the regular meeting of the Board of Trustees held Thursday, January 17, 2019 from F201 on the Fulton Campus and the Business Industry Center on the Auburn Campus of Cayuga Community College.

Present:	Dr. Linda P. Van Buskirk, Chair Ms. Marian Brown Mr. John Klink (via Zoom) Mr. John Camardo Ms. Angela Daddabbo Mr. Tony Franceschelli Ms. Melina Carnicelli Mr. Dan Charles, Student Trustee	Excused:	Ms. Stephanie Hutchinson Hon. Pat Mahunik
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Also Present: Dr. Brian M. Durant, President
Jeff Rosenthal, Vice President of Student Affairs
Dr. Dan DoBell, Vice President of Administration and Treasurer
Dr. Keiko Kimura, Dean of Fulton Campus (from Fulton)
Tom Corcoran, Director of Human Resources
JoAnn Harris, Co-President ESP
Theresa Rogalski, Co-President ESP
Andrew Poole, PR and Media Associate
Bruce Walter, Manager of IT User Services
Guy Cosentino, CCCC Foundation, Executive Director

Pam Heleen, Exec. Asst. to the President, Sec'y to the Board
Kelly Rocheleau, Auburn Citizen

Members of the Public: Joe Bennett, Cayuga County Legislator, District 10
Charlie Ripley, Cayuga County Legislator, District 9

Dr. Van Buskirk called the meeting to order at 8:00 a.m.

1.0 COMMENTS FROM THE PUBLIC

- Legislator Joe Bennett noted that the start of the last meeting was not captured on the video recording nor did he seem to have received a complete Board packet. Dr. DoBell and the Governance & Planning Committee will follow up on the video recording. The Board packet for January, 2019 reflected the abbreviated meeting (i.e., there was no consent agenda or Vice President Reports).

9.0 EXECUTIVE SESSION

At 8:01 a.m., Dr. Van Buskirk announced that the Board needed to adjourn into Executive Session to discuss real estate issues. Action will be taken by the Board after Executive Session. The motion to adjourn into Executive Session was made by Dr. Van Buskirk, seconded by Ms. Daddabbo, and carried following a unanimous voice vote. The Board returned from Executive Session at 8:24 a.m. following a motion by Ms. Brown, seconded by Ms. Daddabbo and carried following a unanimous voice vote.

Dr. Van Buskirk made a motion to add a resolution to the agenda under "New Business:"

- 6.1 Presidential Authority to Negotiate and Execute a Lease for the Fulton AMI Project

The motion was seconded by Ms. Brown and carried following a unanimous voice vote.
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3.0 COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

3.1 Finance & Audit Committee

Mr. Klink presented the following two (2) resolutions as motions to approve:

3.1.1 Faculty Promotion

RESOLVED, that Dr. Nicole Adsitt, Associate Professor and Director of the Centers for Student Engagement and Academic Advisement be promoted to the rank of Professor at a revised annual salary of \$84,646 effective with the Spring, 2019 term. (2016 - 2020 Faculty Association contract).

Ms. Brown seconded the motion which was carried following a unanimous roll call vote. Dr. Herron noted that Dr. Adsitt is an outstanding faculty member whose promotion is due to the completion of her doctorate.

3.1.2 Faculty Promotion

RESOLVED, that Dr. Amy Valente, Associate Professor of Business be promoted to the rank of Professor at a revised annual salary of \$84,646 effective with the Spring, 2019 term. (2016 - 2020 Faculty Association contract).

Ms. Brown seconded the motion which was carried following a unanimous roll call vote. Dr. Valente completed her doctorate, as well and is very involved with various SUNY committees.

5.0 OLD BUSINESS

None

6.0 NEW BUSINESS

- Dr. Van Buskirk presented the following resolution as a motion to approve:

6.1 PRESIDENTIAL AUTHORITY TO NEGOTIATE AND EXECUTE A LEASE FOR AN ADVANCED MANUFACTURING INSTITUTE IN FULTON, NY

RESOLVED THAT the Board of Trustees explicitly grants the President of the College express authority to negotiate and execute a lease with the Fulton Tool Company for the Advanced Manufacturing Institute pending County Attorney approval of lease agreements.

Ms. Brown seconded the motion. Mr. Klink noted that this project is long overdue for Oswego County employers. Mr. Camardo confirmed that the lease was for three (3) years with an option to renew. The motion carried following a unanimous voice vote.

- Dr. Durant discussed the Cultivate AGvocates Conference (February 13, 2019) which is a direct example of our intentional work. Having a dedicated person to explore the needs of the agricultural community has led to quick results. An Advisory Board has been established, in addition to the Conference. Thanks to all for their hard work.

10.0 ADJOURNMENT

Dr. Van Buskirk moved to adjourn the meeting, seconded by Mr. Klink and carried by unanimous voice vote. The meeting adjourned at 9:01 a.m.

Recorded & transcribed by:

Respectfully submitted:

Pamela Heleen
Secretary to the Board

John Klink
Secretary, Board of Trustees