



SUNY Cayuga Community College
Verification of Completion of Section 100.10 Requirements
Superintendent Form for Home-Schooled Students

The top portion of this form must be completed by the home-schooled applicant.

To: _____ Superintendent: _____

 (School District)

I have been a home-schooled student in your district. In order to complete my application for admission to SUNY Cayuga, I request that you complete the following information and return to:

SUNY Cayuga Community College
 Admissions Office
 197 Franklin Street
 Auburn, NY 13021
 admissions@cayuga-cc.edu

Student Name _____ Birth Date _____

Street Address _____

City/State/Zip Code _____

Phone Number _____

Student's Signature _____ Date _____

Parent's Signature (if applicant is under 18 years of age) _____ Date _____

For Superintendent's Completion: _____ Director of Education.

The student has completed the following requirements:

1. Intent to home school was filed. _____ Yes _____ No
2. IHIP was filed meeting 100.10 standards _____ Yes _____ No
3. Required courses were completed. _____ Yes _____ No _____ In Progress
4. Annual assessments completed and passed. _____ Yes _____ No _____ In Progress

Superintendent's Signature _____ Date _____

School District Name _____

Address _____

Phone Number _____

Student's Grade Level: 11th _____ 12th _____

For Superintendent: State University of New York policy for admission of home-schooled students requires the completion of this form or the student's submission of a GED for consideration as an applicant for admission. Your attention to this matter is appreciated. For questions, contact College Access (518) 743-2264. See attached information for SUNY home-schooled policy.

State University of New York Policy
Admission of Home-Schooled Students

Under New York State law, an institution of higher education may admit as matriculated students only persons who have a high school diploma or its recognized equivalent. Because of this requirement, the State University of New York has established a specific admissions policy for home-schooled students. The purpose of the policy is to ensure that home-schooled students are treated fairly yet in accordance with the requirements of state and federal law. The policy set forth below deals exclusively with the criteria for eligibility to be considered as an applicant for admission to either a state-operated campus or a community college under the program of the State University of New York. Once eligibility for consideration is established, the applicant also must meet any campus-specific admissions requirements (i.e. high school grade point average, SAT I, ACT, SAT II scores, essay, letters of reference, extracurricular activities).

Applicants beyond the age of compulsory attendance

Maximum compulsory school attendance age is reached when the student has completed the school year in which he or she turned 16 or such older maximum age as the board of education of the school district may designate for required school attendance pursuant to section 3205(3) of Education Law.

These home-schooled students will be eligible for further consideration as applicants for admission to matriculated status if they can provide either 1) a letter from the superintendent of the school district in which the student resides, attesting to the student's completion of a program of home instruction meeting the requirements of Section 100.10 of the Regulations of the Commissioner of Education, or 2) a passing score on the general comprehensive examination for the state high school equivalency diploma (GED) (and the diploma itself when available). When the student has reached the maximum compulsory school attendance age, he or she is eligible to take the GED test. A student may not take the GED test until July 1st of the year in which he or she turned 16.

A diploma issued by a correspondence school that is not accredited or registered in the state is not acceptable as the recognized equivalent of a high school diploma.

Applicants under the age of compulsory attendance

These home-schooled students will be eligible for consideration as applicants for admission to matriculated status only if the student can provide a letter from the school district in which the student resides attesting to the student's completion of a program of home instruction that is the substantial equivalent of a four-year high school course of instruction and meets the requirements of Section 100.10 of the Regulations of the Commissioner of Education.

Applicants from out of state who are beyond the age of compulsory attendance

Home-schooled students beyond the age of compulsory attendance who are not residents of New York at the time of application will be eligible for further consideration as applicants for admission if they provide 1) a letter or other documentation from officials in the school district of their residence attesting to their completion of a program of home instruction meeting the requirements of the state of residence for the recognized equivalent of a high school diploma or 2) a passing score on the general comprehensive examination for the state high school equivalency diploma (GED) (and the diploma itself when available) (a student may take the GED test after one month of residence in the state).

Applicants from out of state who are under the age of compulsory attendance

Home-schooled students under the age of compulsory attendance who are not residents of New York at the time of application will be eligible for further consideration as applicants for admission only if they provide a letter or other documentation from officials in the school district of their residence attesting to their completion of a program of home instruction meeting the requirements of the state of residence for the recognized equivalent of a high school diploma.