

**Cayuga County Community College
Auburn, New York**

Minutes of the regular meeting of the Board of Trustees held **Thursday, October 24, 2024.**

Fulton Campus:	Mr. Tony Franceschelli, Chair Ms. Hannah Iozzio, Trustee Ms. Marian Brown, Trustee Mr. Mark Coleman, Vice Chair	Mr. Jeffrey Pirozzolo, Secretary Dr. Linda Van Buskirk, Trustee Ms. Heidi Nightengale, Trustee
	Dr. Brian M. Durant, President Ms. Lindsey Suppes, HR Director Mr. Guy Cosentino Ms. Annette LeFever	Dr. Ron Cantor, Provost/VPAA Mr. Andrew Poole Ms. Kelly Albrecht, CFO & Treasurer
Via Zoom:	Ms. Stephanie Hutchinson, Trustee Mr. Eric Zizza Ms. Rebecca Devendorf	Ms. Misty Digaetano
Absent:	Ms. Angela Winfield, Trustee Dr. Cathy Dotterer, VPSA	Dr. Keiko Kimura, VP for Workforce

Chairperson Franceschelli called the meeting to order at 8:00 AM

1.0 PUBLIC COMMENTS

None.

2.0 CONSENT AGENDA

Mr. Franceschelli presented the Board Minutes from the September 2024 meeting and the monthly Invoice and Stipend Reports. Mr. Coleman made a motion to approve and Ms. Nightengale seconded. The motion carried by unanimous voice vote.

3.0 FINANCE & AUDIT COMMITTEE MEETING NOTES

Ms. Hutchinson stated that the meeting notes were included in the agenda pack. There is no financial report included this month due to the year-end accounting process. She stated the committee has two resolutions to put forth this month.

3.1 Informational: Resolution to Approve the ESP Successor Agreement

This resolution was signed under the two-signature provision of trustee bylaws to facilitate the timing of moving this item through the County legislative approval process. No vote is necessary on this item.

3.2 Resolution to Authorize the President to Award 2024-25 Snowplow Services Contracts

Having discussed this resolution, Mr. Franceschelli made a motion to approve the resolution. Ms. Hutchinson seconded the motion, which carried with all in favor.

4.0 **GOVERNANCE & PLANNING COMMITTEE MEETING NOTES**

Dr. Van Buskirk stated the committee notes were included in the agenda pack. There are no resolutions to put forth this month. Dr. Van Buskirk noted there was an interesting report from the Athletics Director, and complimented Mr. John Rizzo on his dedication to the role. Dr. Durant spoke about this year's very successful soccer season. There was a robust discussion on the value of athletic programs.

5.0 **COLLEGE REPORTS**

5.1 **President's Report**

Dr. Durant thanks those who attended the ASAP Celebration last week. Several SUNY, State and community leaders were in attendance. Dr. Durant shared that he and the Middle States steering committee recently met with student leaders to get a feel for their understanding of the reaccreditation process and answer any questions they had. The meeting was productive and he plans to have one more student lunch meeting before the end of the semester.

Dr. Durant shared that the college is trying a new method for employee engagement. A College Forum and Faculty Governance Meeting has taken the place of monthly Faculty Meetings. The faculty governing functions will still be on the agenda, but there will also be time for general college presentations and announcements. All Faculty and staff are required to attend. The intention is to facilitate better communication and understanding of college goals with all layers of college staff.

5.2 **Provost Report**

Dr. Cantor spoke about the recent College and Transfer Fair. This year's event was a little different in that we bussed high school students from several local districts to the campus. The day was structured well and offered students a good look at how attending Cayuga can lead to a seamless transfer at a wide variety of institutions and degrees. He thanked Sarah Yaw and Vita Racko for their hard work putting the event together.

5.3 **VP of Student Affairs**

Dr. Dotterer was not able to attend today's meeting.

5.4 **VP of Workforce Development Report**

Dr. Kimura was not able to attend today's meeting.

5.5 **CFO/Treasurer Report**

Ms. Albrecht announced the college audit will begin next Monday. Auditors will be on site for three weeks.

6.6 Student Trustee Report

Ms. Iozzio attended the NYCCT conference and had the opportunity to meet with Chancellor King. She stated the experience was a good one. She, along with Trustee Van Buskirk, also attended the Cayuga County Legislature Student Government Day. Mr. Iozzio reported that the SGO president and Vice President will be attending a Community College Leadership Conference in November, and that student club membership is up and event attendance has been excellent this semester.

6.7 Foundation Director Report

Mr. Cosentino reported that 30 students, faculty and staff members attended the Friends of Central Library lecture of "Lessons in Chemistry" author Bonnie Garmus. He stated the 49th Annual Craft Fair is scheduled on the Auburn Campus for Saturday, December 7th and Sunday, December 8th.

Mr. Cosentino stated that the Foundation has received a donation to create the Dr. Robert Lubanski Memorial Scholarship. The plan is to award it for the current academic year. Finally, he invited Trustees to attend a joint presentation on the Foundation's endowment that is planned for 1 PM on Wednesday, November 6th.

8. INFORMATIONAL FORMS INCLUDED

- 9.1 2024 - 2025 Trustee Attendance at County Legislature Meetings
- 9.2 2024-25 Board of Trustees Roster
- 9.3 Video & Phone Conference Procedure for Board of Trustee Meetings
- 9.4 2024 – 2025 Board and Committee Meeting Dates
- 9.5 Acronyms and Their Meanings
- 9.6 Open Meeting Executive Session Law

8.0 EXECUTIVE SESSION

Chair Franceschelli stated there was a need to enter executive session for the purpose of discussing real estate and contractual matters. He stated there would be no further board business conducted after executive session. Ms. Hutchinson made the motion to enter executive session, Dr. Van Buskirk seconded the motion. With all in favor, executive session began at 8:46 AM.

9.0 ADJOURNMENT

With all business complete, Mr. Pirozzolo made a motion to end Executive session and adjourn. Dr. Van Buskirk seconded and the motion carried by unanimous voice vote.

Executive Session ended and the meeting adjourned at 9:37 AM.

Regular session: Quorum Calls October 24, 2024	Present	Consent Agenda	3.2 Snowplow Bid		
Recorded by: Annette LeFever, Secretary to the Board of Trustees		Nightengale	Franceschelli		
		lozzio	Hutchinson		
Ms. Brown (Marian)	P	All In Favor	All in Favor		
Mr. Coleman (Mark)	P				
Mr. Franceschelli (Tony)	P				
Ms. Hutchinson (Stephanie)	Z				
Ms. Nightengale (Heidi)	P				
Mr. Pirozzolo (Jeffrey)	P				
Dr. Van Buskirk (Linda)	P				
Ms. Winfield (Angela)	A (excuse)				

P= Present in person Z= Present by Zoom A= Absent