

**Cayuga County Community College
Auburn, New York**

Minutes of the regular meeting of the Board of Trustees held Wednesday, April 26, 2017 in the Business Industry Center, James T. Walsh Regional Economic Center on the Auburn Campus.

Present:	Dr. Linda P. Van Buskirk, Vice-Chair Ms. Melina Carnicelli Ms. Angela Daddabbo Mr. John J. Klink Mr. Patrick Mahunik Ms. Stephanie Hutchinson Duanna Johnson, Student Trustee Ms. Marian Brown	Excused:	Mr. John Camardo Dr. Richard Stankus
----------	---	----------	---

Also Present: Dr. Brian M. Durant, President
Dr. Anne Herron, VP of Academic Affairs and Provost
Dr. Dan Dobell, VP of Administration and Treasurer
Mr. Jeff Rosenthal, VP of Student Affairs
Guy Cosentino, Executive Director, CCC Foundation
Tom Corcoran, Director of Human Resources
Steve Keeler, Professor, Faculty Rep
Carla DeShaw, Dean, Community Education & Workforce Development
Bob Frame, APG President
Jo-Ann Harris, Fulton Campus/Co-President ESP
Theresa Rogalski, Typist - Financial Aid, Co-President ESP
Patti Hamberger, Senior Typist, Registrar's Office

Pamela Heleen, Secretary to the Board

Dr. Van Buskirk called the meeting to order at 6:00 p.m.

Marian Brown was sworn-in by Dr. Durant as our new Cayuga Community College Trustee. Introductions were made.

1.0 COMMENTS FROM THE PUBLIC

None.

2.0 CONSENT AGENDA

Dr. Van Buskirk presented the Consent Agenda which consisted of the February 15, 2017 Regular Board Meeting minutes, the March 30, 2017 Special Board Meeting minutes, the February and March 2017 Monthly Bills totaling \$682,999.14 and \$2,097,165.29 respectively, the 2017 Stipend List #12 and #13 totaling \$1,015,973.48, and the Feb. 16 - April 5 Personnel Changes Report.

Motion to accept the Consent Agenda was made by Mr. Klink and seconded by Ms. Brown. The motion carried following a unanimous voice vote. Discussion took place regarding "years of service" awards and recognition.

3.0 COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

3.1 Buildings & Grounds

Mr. Klink read the following resolution as a motion to approve:

RESOLUTION AUTHORIZING THE CAYUGA COMMUNITY COLLEGE BOARD OF TRUSTEES TO ACCEPT A GIFT OF REAL ESTATE FROM THE CAYUGA COUNTY COMMUNITY COLLEGE FOUNDATION TO BE HELD IN TRUST BY THE COUNTY OF CAYUGA

WHEREAS, The Cayuga County Community College Foundation (“the Foundation”) has agreed to donate certain real property to the County of Cayuga to be held in Trust for the benefit of the Cayuga Community College; and

WHEREAS, the property and building is located at 229 Franklin Street, Auburn, New York and is valued at \$105,000; and

WHEREAS, the Cayuga Community College wishes to accept the gift and recommends to the County of Cayuga that it also accept the gift and hold said parcel in trust for the College pursuant to the New York State Education Law; now therefore be it

RESOLVED, that the Cayuga Community College Board of Trustees accepts the generous gift from “the Foundation”, and

RESOLVED, that the property and building located at 229 Franklin Street, Auburn, New York be held by the County of Cayuga in trust for the Cayuga Community College pursuant to the New York State Education Law.

The motion was seconded by Mr. Mahunik. Dr. Durant expressed his appreciation to the Foundation for their efforts, especially Guy Cosentino, and recommends that the resolution be supported. The College’s out-of-pocket cost for the purchase is the cost of the two appraisals which will provide a record for valuation for a SUNY match.

The motion was carried following a unanimous voice vote.

3.2 Audit & Finance

Ms. Hutchinson read the following resolution as a motion to approve:

2017-2018 TUITION AND FEES RESOLUTION

WHEREAS, the Board of Trustees of Cayuga County Community College has endeavored to maintain tuition and fee rates at the lowest possible levels, and,

WHEREAS, the Board of Trustees of Cayuga Community College must establish tuition and fee rates which will insure the fiscal stability of the College, and,

WHEREAS, the tuition and fee rates must be established at this time to allow students and the families the opportunity to plan accordingly, now, therefore be it

RESOLVED, that the Cayuga County Community College Board of Trustees does hereby set the following tuition and fee rates for 2017-2018:

TUITION

Full-Time Enrollment (12-19 credit hours) \$4,544

Part-Time Enrollment (1-11 credit hours) \$189 per credit hour

Concurrent Enrollment \$63 per credit hour

3.0 COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL (continued)

3.2 Audit & Finance (continued)

FEES

Health Program fee \$62.50 per credit hour

Student Activity fee \$10 per credit hour (maximum \$120 per semester)

Wellness fee \$20 per semester (excludes intersession)

Matriculation fee \$40 for new, degree-seeking students

Science Lab fee \$25 per course

General Lab fee \$25 per course

Technology fee \$11 per credit hour

Online and hybrid course fee (formerly SUNY Learning Network fee) \$10 per credit hour

Mr. Klink seconded the motion which carried following a unanimous voice vote.

3.3 Personnel

Ms. Carnicelli read the following resolutions into the record as motions to approve.

3.3.1 Faculty Appointment to Assistant Professor - Dr. Greg Sevik

RESOLVED, that Dr. Greg Sevik be appointed as tenure-track, full-time (10 month) position of Assistant Professor of English with the start of the Fall, 2017 academic year.

The motion was seconded by Mr. Mahunik. Dr. Herron provided input and context. The motion carried following a unanimous roll call vote.

3.3.2 Faculty Promotion to Professor - Paul Nolan

RESOLVED, that Paul Nolan, Associate Professor of English, be promoted to the rank of Professor of English commencing with the start of the Fall, 2017 academic year.

The motion was seconded by Mr. Klink and carried following a unanimous roll call vote.

3.3.3 Faculty Promotion to Professor - Michael Zich

RESOLVED, that Michael Zich, Associate Professor of Psychology, be promoted to the rank of Professor of Psychology commencing with the start of the Fall, 2017 academic year.

The motion was seconded by Mr. Klink and carried following a unanimous roll call vote.

A motion was made by Ms. Carnicelli that for all full-time or promotional appointments that the Chair of the Board draft a congratulatory letter to the staff member. The motion was carried unanimously.

3.4 Educational Services & College Development

Ms. Carnicelli reported that the Committee heard a presentation by Mr. Rosenthal on Health Sciences and Nursing.

Steve Keeler and Dr. Herron also presented to the Committee a plan to establish a Program Development Day as a multi-year pilot. As plans continue, a revision to the Academic Calendar and subsequent Board approval will be required.

4.0 REPORTS

4.1 President's Report

4.1.1 President: Dr. Durant's report was included. Items highlighted were:

- Advocacy efforts with the State were discussed.
- Excelsior Scholarship Program - If it helps students take advantage of higher public education and if students make it through with less debt (if it is more affordable), than the program is a good thing. Details are still evolving, including cash flow issues, and consequences for the Presidential and Emerson Scholarship Programs.

4.1.2 Provost and Vice-President for Academic Affairs: Dr. Herron highlighted her report.

- A schedule and invitation was distributed for Honor Students' Capstone Projects.

4.1.3 Vice-President for Administration: Dr. DoBell's report was included in the packet. Budget development is the top priority right now.

4.1.4 Vice-President for Student Affairs: VP Rosenthal reported on the following items:

- Enrollment is on track for 2016 - 2017.
- For 2017 - 2017, applications are up over 10% and course registrations are up 13%
- Excelsior Information Sessions will be held - at least one on each campus - by Financial Aid and Admissions staff.
- Chancellor Award Winners for Student Excellence - Amanda Deavers and Lisa Church were recognized by SUNY at an event in Albany.
- Sparty will be held May 5 in Fulton and May 12 in Auburn.

4.1.5 Student Trustee: Ms. Johnson reported that there are still vacant positions for next year's SGO board. There will be an event on May 4th honoring clubs on campus.

4.1.7 CCC Foundation: No report was included in the packet

- Mr. Cosentino discussed the Franklin Street property and announced Mary's resignation.

5.0 OLD BUSINESS - None

6.0 NEW BUSINESS - Dr. Van Buskirk reminded Trustees that the May meeting will take place on the Fulton campus at 5:00 p.m.

7.0 COMMUNICATIONS

None.

8.0 INFORMATION

Noted.

9.0 EXECUTIVE SESSION

At 7:04 p.m., Dr. Van Buskirk announced that the Board needed to adjourn into Executive Session to discuss Collective Bargaining negotiations. No action will be taken by the Board after Executive Session. The motion to adjourn into Executive Session was made by Ms. Carnicelli, seconded by Mr. Mahunik, and carried following a unanimous voice vote. The Board returned from Executive Session at 7:33 p.m. following a motion by Ms. Brown, seconded by Mr. Klink and carried following a unanimous voice vote.

10.0 ADJOURNMENT

Ms. Carnicelli moved to adjourn the meeting, seconded by Mr. Klink and carried by unanimous voice vote. The meeting adjourned at 7:33 p.m.

Recorded & transcribed by:

Respectfully submitted:

Pamela Heleen
Secretary to the Board

Melina Carnicelli
Secretary, Board of Trustees