

**Cayuga County Community College  
Auburn, New York**

Minutes of the Special Meeting of the Board of Trustees held Thursday, December 6, 2018 in the Business Industry Center on the Auburn Campus and in F201 on the Fulton Campus.

Present: Dr. Linda Van Buskirk, Chair  
Ms. Stephanie Hutchinson  
Mr. John Camardo  
Ms. Melina Carnicelli  
Ms. Angela Daddabbo  
Hon. Pat Mahunik (arrived after the vote)  
Ms. Marian Brown  
Mr. John J. Klink  
Mr. Tony Franceschelli  
Mr. Dan Charles

Also Present: Dr. Brian M. Durant, President  
Dr. Anne Herron, VP of Academic Affairs and Provost  
Dr. Dan DoBell, VP of Administration and Treasurer  
Jeff Rosenthal, VP of Student Affairs  
Tom Corcoran, Director of Human Resources  
Doug Kinney, Director of Campus Safety  
Guy Cosentino, Executive Director, CCCC Foundation  
Toni Giannettino, Executive Director, FSA  
Steve Keeler, Division Chair, Faculty Rep  
Andrew Poole, Public Relations and Media Associate  
JoAnn Harris, Co-President ESP  
Theresa Rogalski, Co-President ESP  
Sue Orman, Building & Grounds

Pamela Heleen, Secretary to the Board

Also Present: Chris Palermo, Interim County Attorney  
Kelly Rocheleau, Auburn Citizen

Dr. Van Buskirk called the meeting to order at 4:31 p.m.

**10.0 Executive Session:**

At 4:32 p.m., Dr. Van Buskirk made a motion to adjourn into Executive Session to discuss real estate issues. The Board will take action after Executive Session. The motion to adjourn into Executive Session was seconded by Ms. Brown, and carried following a unanimous voice vote. The Board returned from Executive Session at 4:39 p.m. following a motion by Dr. Van Buskirk, seconded by Ms. Hutchinson and carried following a unanimous voice vote.

**1.0 Comments from the Public:**  
None

6.0 **New Business:**

Dr. Van Buskirk presented the following resolution as a motion to approve:

**Resolution for the Approval of Annual SUNNY Capital Request/Plan**

**WHEREAS** Cayuga Community College submits an annual listing of Capital Projects to SUNY for consideration in their annual budget appropriation; and

**WHEREAS** the SUNY Facilities Group has provided guidance in the creation of the Community College Capital Request/Plan so that Cayuga Community College could capture the maximum dollar-for-dollar match based on a local contribution; and

**WHEREAS** the following three projects have been identified by College Executive leadership as priority initiatives for workforce development, childcare expansion, and infrastructure improvement:

- \$5,000,000 for site and infrastructure improvements to the Cornell Cooperative Extension building located at 248 Grant Avenue in Auburn, NY supported by the donation of the property to the College to be held in trust by Cayuga County and valued at \$2,400,000;
- \$1,000,000 for acquisition and renovation of a facility for the expansion of the College childcare program supported by the commitment of \$500,000 from the Faculty Student Association;
- \$200,000 for campus infrastructure improvements, including but not limited to campus exterior rehabilitation projects supported by the transfer of \$100,000 from the Cayuga County Community College Foundation; and

**WHEREAS** all appraisals, letters of commitment, and supporting resolutions have been secured for said projects; and

**WHEREAS** the submission of the Community College Capital Request Plan to SUNY does not bind the administration of Cayuga Community College into any particular listed project, but is a required mechanism to request state funding; now therefore, let it be

**RESOLVED** that the Cayuga Community College Board of Trustees acknowledges submission of the 2019 - 2020 Capital Request/Plan to SUNY.

The motion was seconded by Ms. Brown. Dr. Durant noted that the College Facilities Master Plan and our new Modernization Plan both support the need to provide faculty with the tools to meet student expectations. With this strategy in mind, the opportunities outlined in the resolution have presented themselves:

- The creation of a CCC Workforce Development Center with a potential \$2.4 million match by SUNY;
- Childcare expansion is planned to meet the ongoing community need. The FSA has made a financial commitment that can be matched
- CCCC Foundation has given \$100,000 to be matched for deferred maintenance projects.

The County will vote on the same resolution on December 13; the projects will then be submitted to SUNY for referral to the Governor's Budget. Approval would be slated for April.

The motion carried following a unanimous roll call vote.

10.0 **Executive Session:**

At 4:51 p.m., Dr. Van Buskirk made a motion to adjourn into Executive Session to discuss personnel issues. The Board will take no action after Executive Session. The motion to adjourn into Executive Session was seconded by Ms. Brown, and carried following a unanimous voice vote. The Board returned from Executive Session at 5:10 p.m. following a motion by Dr. Van Buskirk, seconded by Ms. Hutchinson and carried following a unanimous voice vote.

ADJOURNMENT

Dr. Van Buskirk moved to adjourn the meeting, seconded by Mr. Klink and carried by unanimous voice vote. The meeting adjourned at 5:11 p.m.

Recorded & transcribed by:

Respectfully submitted:

Pamela Heleen  
Secretary to the Board

John Klink  
Secretary, Board of Trustees